

CLEANING CHECK LIST

PLEASE OBSERVE THE CORRECT USE OF COLOUR-CODED EQUIPMENT:

KITCHENS – YELLOW. MALE TOILETS – BLUE. FEMALE TOILETS – RED

COMMON AREAS

- Vacuum all carpeted floors
- Sweep and mop non-carpeted floors
- Restack chairs (3 high)
- Wipe down tables
- Replace all furniture to original position
- Empty rubbish bins

BEDROOMS

- Vacuum all carpeted floors
- Sweep and mop non-carpeted floors
- Empty rubbish bins

BATHROOMS

- Sweep and mop floors
- Clean hand basins
- Clean toilets
- Empty rubbish bins

Ensure bathrooms are closed to group after cleaning

If reasonable standards are not achieved a cleaning charge may be added to the invoice.

Cleaning equipment located in laundry